

ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 2, ADMINISTRATION, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE IV, OFFICERS AND EMPLOYEES, DIVISION 1, GENERALLY, SECTION 2-11.1, DISCLOSURES OF FINANCIAL INTEREST.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 2, Administration, is hereby amended and reordained by amending Section 2-11.1, Disclosures of financial interest.

Chapter 2. Administration
Article IV. Officers and Employees
Division 1. Generally

Section 2-11.1. Disclosures of financial interest.

Annually by January 15 of each year or otherwise within 21 days of formal notification of appointment or employment, the members of the board of supervisors and of the school board, and the county administrator, the assistant county administrator, the county attorney, the manager of financial and management services, the manager of development management, *the manager of general services*, the director of planning, the director of code compliance, the zoning administrator, the capital projects administrator, the director of the environmental division, the general manager of the James City Service Authority, and the human resources manager shall file, as a condition to assuming or holding office or employment, a disclosure statement of personal interests and such other information as required on the form or forms specified in section 2.2-3117 of the Code of Virginia, as amended.

For purposes of this section, formal notification of appointment for appointees to the boards is deemed to be the date that the clerk mails notice of appointment and blank disclosure forms to the appointee. Formal notification of employment for employees is deemed to be the date the financial disclosure form is distributed to the employee by his or her appointing authority.

State law reference - Code of Va. § 2.2-3115 - Disclosure by local government officers and employees.

Mary K. Jones
Chairman, Board of Supervisors

ATTEST:

Robert C. Middaugh
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 25th day of
January, 2011.

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